

U.S. House of Representatives
Committee on Ethics

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

LEGISLATIVE RESOURCE CENTER
17 OCT 25 PM 1:39
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Jack Lincoln
2. a. Name of accompanying relative: _____ or None ☒
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates of departure and return: Departure: 10.16 Return: 10.18
b. Dates at personal expense (if any): _____ or None ☒
4. Departure city: Washington Destination: San Antonio Return city: Sacramento
5. Sponsor(s) (who paid for the trip): AXPC
6. Describe meetings and events attended: Visiting oil and gas facilities
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
 - a. ☒ a completed Sponsor Post-Travel Disclosure Form;
 - b. ☒ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. ☒ page 2 of the completed Traveler Form submitted by the employee; **and**
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box): ☒
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: Jack Lincoln DATE: 10.25.17

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Doug LaMalfa DATE: 10.25.17

SIGNATURE OF SUPERVISING MEMBER: Doug LaMalfa

17

☐ Original ☐ Amendment

U.S. House of Representatives
Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): American Exploration and Production Council (AXPC)
2. Travel Destination(s): San Antonio, TX and Karnes County, TX
3. Date of Departure: 10-16-2017 Date of Return: 10-18-2017
4. Name(s) of Traveler(s): Jack Lincoln

5. (NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.) Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$1198.37	\$289.54	\$53.00	
Accompanying Relative				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box): ☒

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [Signature]

Name: Ron Whitmire

Title: Sr. VP & Chief Administrative Officer

Organization: American Exploration & Production Council

I am an officer of the above-named organization (signify statement is true by checking box): ☐

Address: 1001 Pennsylvania Avenue, NW Suite 7205 Washington, DC 20004

Telephone number: 713-495-6525

Email Address: RWhitmire@enervest.net

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
American Exploration and Production Council (AXPC)
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box): ☒
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip ☒ or
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds ☐ or.
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
Please see attached list.
5. Is travel being offered to an accompanying relative of the House invitee(s)? ☐ Yes ☒ No
6. Date of departure: Oct. 16, 2017 Date of return: Oct. 18, 2017
Washington, D.C.
7. a. City of departure: _____
b. Destination(s): San Antonio, TX (Bexar County), Karnes County, TX
c. City of return: Washington, DC
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☐ or
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☒
9. Check one of the following:
 - a. I checked 8(a) or (b) above: ☐
 - b. I checked 8(c) above but am not offering any lodging: ☐
 - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ or
 - d. I checked 8(c) above and am offering lodging and meals for two nights: ☒If "d" is checked, explain why the second night of lodging is warranted: _____
The field trip is a full day event and would not allow air travel to and from the location on the day of the field tour.

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (Indicate agenda is attached by checking box): ☒

11. Check one:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): ☒ or

b. N/A – trip sponsor is a U.S. institution of higher education. ☐

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

AXPC is the sole sponsor organizing, funding, and conducting the trip. AXPC is providing a field trip to educate participants on oil & gas industry practices, and to provide context to those working on regulatory and legislative issues around oil and gas development; the organization has hosted this type of unique annual recurring trip for over 17 years. AXPC is a member-driven organization, and in addition to dues paid to the organization, each member company is required to donate time and resources of their staff to AXPC to assist in organizing events such as this field tour, in order to fulfill membership obligations.

13. Answer parts a and b. Answer part c if necessary.

a. Mode of travel: Air ☒ Rail ☐ Bus ☒ Car ☐ Other ☐ (Specify: _____)

b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☒ Other ☐ (Specify: _____)

c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

Chartered bus to travel from the hotel to the locations in Karnes county for the tour. Chartered airport shuttle to travel to and from the airport in San Antonio to hotel.

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box): ☒

15. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ or

b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): Per Person Approximate cost

Oct. 17 Breakfast: (\$15); Oct. 17 Lunch: (\$16); Oct. 17 Dinner: (\$28); Water/snacks in vans: (\$5)

2) Provide reason for selecting the location of the event or trip: _____

The location allows relatively easy access to a wide range of complex oil and gas production and exploration activities and the ability to showcase best environmental practices.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Hyatt Regency San Antonio Riverwalk City: San Antonio, TX Cost per night: \$124+tax

Reason(s) for selecting: Within walking distance of the working dinner, which will help to minimize transportation costs.

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box): ☒

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	Airfare: \$1120.16 Charter Bus \$72.00	\$242+tax	\$59
For each accompanying relative			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee		
For each accompanying relative		

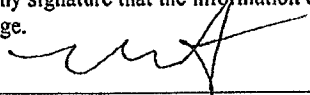
**NOTE: Willful or knowing misrepresentations on this form
may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:

- a. I certify that I am an officer of the organization listed below. ☒ *or*
b. N/A – sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Ron Whitmire

Title: Sr. Vice President & Chief Administrative Officer

Organization: American Exploration and Production Council

Address: 1001 Pennsylvania Avenue, NW, Suite 7205, Washington D.C. 20001

Telephone number: Ron Whitmire 713-495-6525 (Lindsey Threlkeld 713-495-6589)

Email address: Ron Whitmire: rwhitmire@enervest.net (Lindsey Threlkeld: Lthrelkeld@enervest.net)

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

U.S. House of Representatives
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
American Exploration and Production Council (AXPC)
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box): ☒
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip ☒ *or*
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds ☐ *or*
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐
If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
Please see attached list.
5. Is travel being offered to an accompanying relative of the House invitee(s)? ☐ Yes ☒ No
6. Date of departure: Oct. 16, 2017 Date of return: Oct. 18, 2017
7. a. City of departure: Washington, DC
b. Destination(s): San Antonio, TX (Bexar County), Karnes County, TX
c. City of return: Sacramento, CA
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ *or*
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☐ *or*
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☒
9. Check one of the following:
 - a. I checked 8(a) or (b) above: ☐
 - b. I checked 8(c) above but am not offering any lodging: ☐
 - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ *or*
 - d. I checked 8(c) above and am offering lodging and meals for two nights: ☒
If "d" is checked, explain why the second night of lodging is warranted: _____
The field trip is a full day event and would not allow air travel to and from the location on the day of the field tour.

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box): ☒

11. Check one:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): ☒ or

b. N/A – trip sponsor is a U.S. institution of higher education. ☐

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

AXPC is the sole sponsor organizing, funding, and conducting the trip. AXPC is providing a field trip to educate participants on oil & gas industry practices, and to provide context to those working on regulatory and legislative issues around oil and gas development; the organization has hosted this type of unique annual recurring trip for over 17 years. AXPC is a member-driven organization, and in addition to dues paid to the organization, each member company is required to donate time and resources of their staff to AXPC to assist in organizing events such as this field tour, in order to fulfill membership obligations.

13. Answer parts a and b. Answer part c if necessary.

a. Mode of travel: Air ☒ Rail ☐ Bus ☒ Car ☐ Other ☐ (Specify: _____)

b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☒ Other ☐ (Specify: _____)

c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

Chartered bus to travel from the hotel to the locations in Karnes county for the tour. Chartered airport shuttle to travel to and from the airport in San Antonio to hotel.

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box): ☒

15. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ or

b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): _____
Per Person, Approximate: Oct. 17 Breakfast: (\$15); Oct. 17 Lunch: (\$16); Oct. 18 Dinner: (\$28); Water/snacks in vans: (\$5)

2) Provide reason for selecting the location of the event or trip: _____
The location allows relatively easy access to a wide range of complex oil and gas production and exploration activities and the ability to showcase best environmental practices.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Hyatt Regency San Antonio Riverwalk City: San Antonio, TX Cost per night: \$124+tax

Reason(s) for selecting: Within walking distance of the working dinner, which will help to minimize transportation costs.

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box): ☒

18. **TOTAL EXPENSES FOR EACH PARTICIPANT:**

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	Airfare: \$1107.18; Charter Bus: \$40.80	\$248+tax	\$64
For each accompanying relative			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	Airport shuttle: \$36	
For each accompanying relative		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. ☒ *or*
b. N/A – sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Ron Whitmire

Title: Senior Vice President & Chief Administrative Office

Organization: American Exploration and Production Council

Address: 101 Constitution Avenue, NW, Suite 700E, Washington D.C. 20001

Telephone number: 713-495-6525 (point of contact: Lindsey Threlkeld 713-495-6589)

Email address: Ron Whitmire: rwhitmire@enervest.net (Point of Contact: Lindsey Threlkeld: Lthrelkeld@enervest.net)

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

U.S. House of Representatives
Committee on Ethics

NON-GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a private individual or entity that provides funds, services, or in-kind donations to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. A Non-Grantmaking Sponsor that has a direct involvement in planning, organizing, conducting, or participating in the trip must complete this form. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of your organization: EnerVest
2. Name of Primary Trip Sponsor: American Exploration and Production Council (AXPC)
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) San Antonio, TX, Karnes County, TX
on (date) Oct. 16- Oct. 18 that primarily is being organized or arranged by the
above-named Primary Trip Sponsor. ☐ Yes ☒ No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip.
☒ Yes ☐ No
5. Check one:
a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☐
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Lindsey Threlkeld

Name: Lindsey Threlkeld Title: Director of Public Affairs

Organization: EnerVest

Address: 1001 Fannin St. Ste. 800, Houston, TX 77002

Telephone number: 713-495-6589

Email Address: lthrelkeld@enervest.net

If there are any questions regarding this form please contact the Committee at the following address:

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Washington, DC 20515
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U.S. House of Representatives
Committee on Ethics

NON-GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a private individual or entity that provides funds, services, or in-kind donations to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. A Non-Grantmaking Sponsor that has a direct involvement in planning, organizing, conducting, or participating in the trip must complete this form. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of your organization: EnerVest
2. Name of Primary Trip Sponsor: American Exploration and Production Council (AXPC)
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) San Antonio, (Bexar County) TX, Karnes County, TX
on (date) Oct. 16- Oct. 18, 2017 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. ☐ Yes ☒ No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip.
☒ Yes ☐ No
5. Check one:
 - a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☐
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Lindsey Threlkeld Title: Director of Public Affairs

Organization: EnerVest

Address: 1001 Fannin St. Ste. 800, Houston, TX 77002

Telephone number: 713-495-6589

Email Address: lthrelkeld@enervest.net

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
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Washington, DC 20515
(202) 225-7103 (phone)
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Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Patrick Meehan, Pennsylvania
Trey Gowdy, South Carolina
Kenny Marchant, Texas
Leonard Lance, New Jersey

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

July 18, 2017

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Megan Savage
*Chief of Staff and Counsel to
the Chairwoman*

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

Mr. Jack Lincoln
Office of the Honorable Doug LaMalfa
322 Cannon House Office Building
Washington, DC 20515

Dear Mr. Lincoln:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Little Rock, Arkansas, scheduled for July 31 to August 2, 2017, sponsored by the American Exploration and Production Council. We remind you that, because the trip sponsor employs a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks
Chairwoman

Theodore E. Deutch
Ranking Member

SWB/TED:re

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

Question #6. b. If yes, explain why the second night of lodging is warranted:

Participants will engage in a full day's worth of activities that will include a field tour of various oil and gas operations approx. 1.5 to 2 hours from San Antonio, a return trip, and a working dinner that make it necessary to stay a second night in order to achieve the goals of the trip.

STW

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

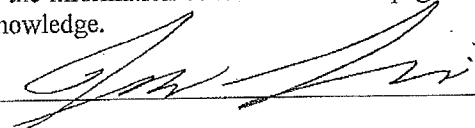
This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Form (and any attachments) may be faxed to the Committee at (202) 225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to travel.requests@mail.house.gov.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 30 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Jack Lincoln

**NOTE: Willful or knowing misrepresentations on this form
may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of signatory (if other than traveler): _____

For staff, name of employing Member or committee: Doug LaMalfa

Office address: 322 Cannon HOB

Telephone number: 713-495-6525 (point of contact: Lindsey Threlkeld 713-495-6589)

Email address of contact person: jack.lincoln@mail.house.gov

- ☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form please contact the Committee:

Committee on Ethics
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)
Travel email: travel.requests@mail.house.gov

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Jack Lincoln
2. Sponsor(s) (who will be paying for the trip): American Exploration and Production Council (AXPC)
3. Travel destination(s): San Antonio, TX (Bexar County) and Karnes County, TX
4. a. Date of departure Oct. 16, 2017 Date of return: Washington, DC
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? ☐ Yes ☒ No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
(3) Accompanying relative is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? ☒ Yes ☐ No
b. If yes, explain why the second night of lodging is warranted:
(See Attached)
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
I am a natural resources staffer and this trip will aid in expanding my overall knowledge of the energy industry and energy sector.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? ☐ Yes ☒ No

10. **FOR STAFF TRAVELERS:**

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

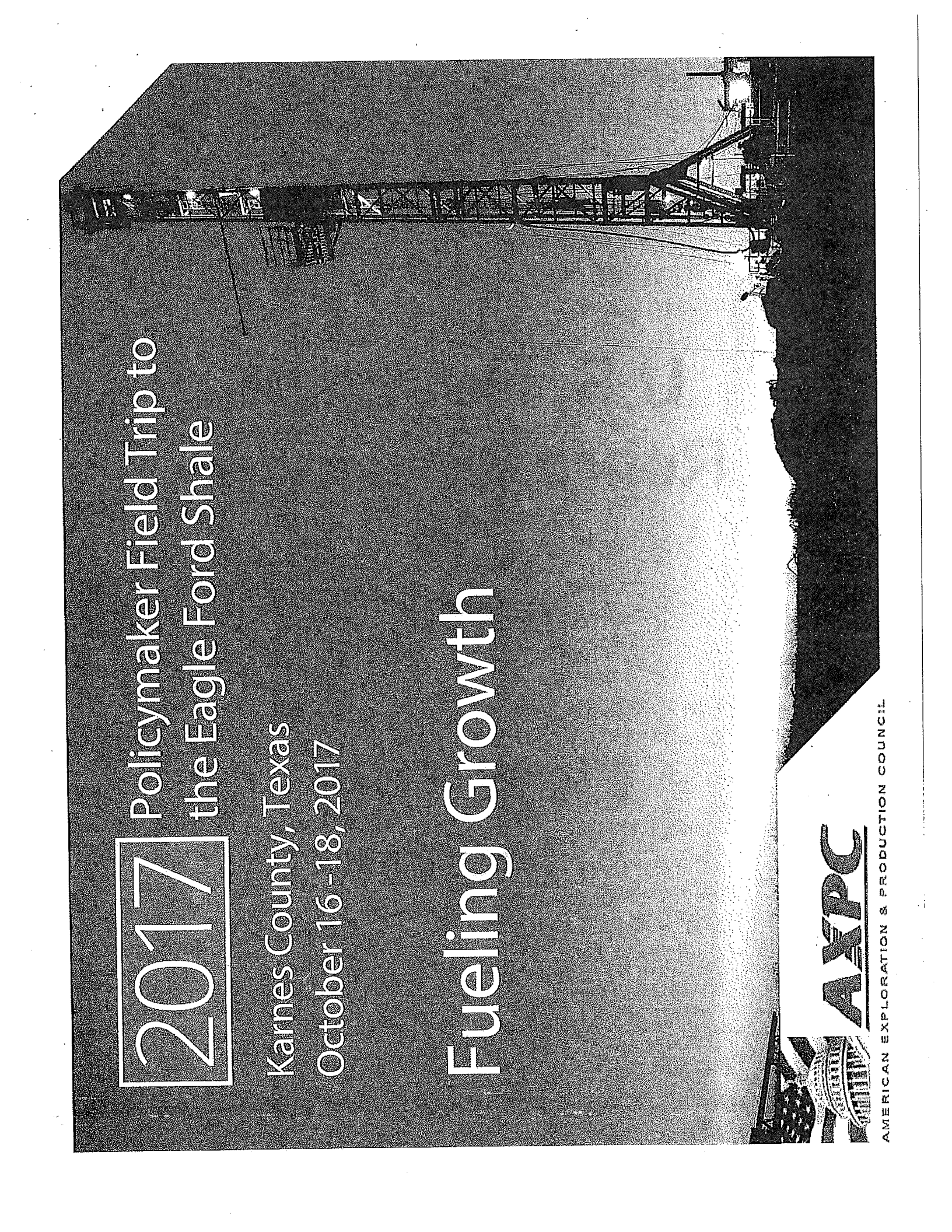
ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 09.11.17



Signature of Employing Member



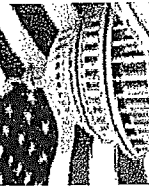
2017

Policymaker Field Trip to
the Eagle Ford Shale

Karnes County, Texas

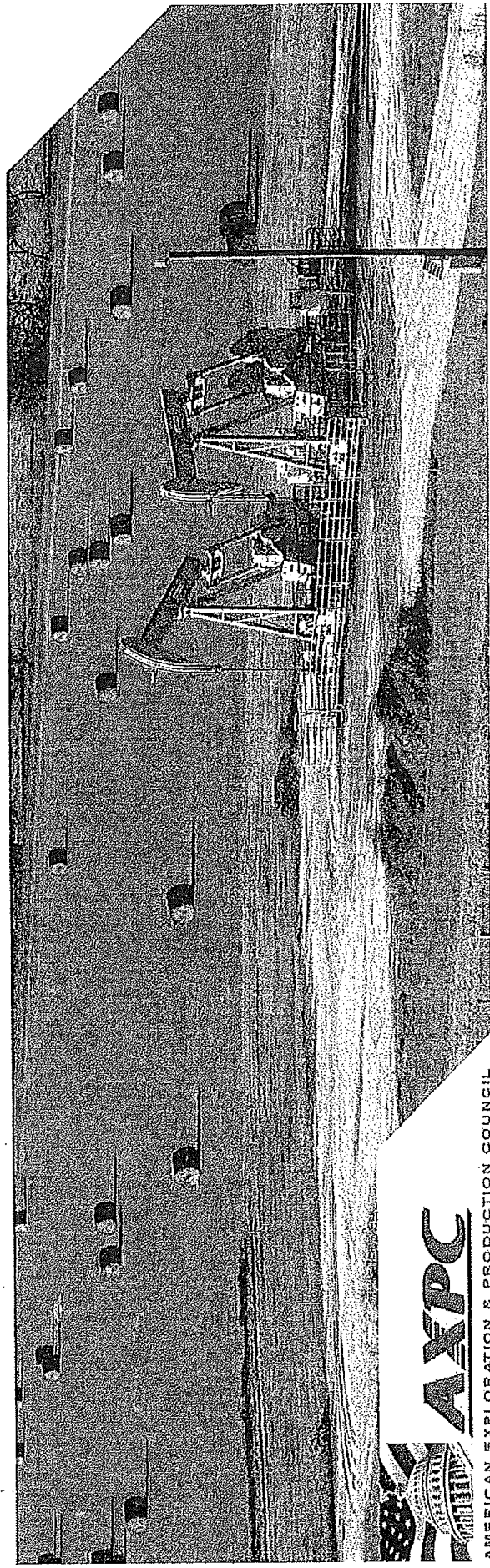
October 16-18, 2017

Fueling Growth



AXPC

AMERICAN EXPLORATION & PRODUCTION COUNCIL



AMERICAN EXPLORATION & PRODUCTION COUNCIL

Clean-burning, efficient and reliable energy supplies are critical to the growth and development of the U.S. economy. Energy fuels the economic development that creates jobs and thriving businesses and improves our quality of life.

The shale revolution has dramatically increased the nation's oil and gas supply and put us on the brink of energy independence. Today the U.S. is the number one producer of natural gas and the third largest producer of crude oil (EIA, 2017). Abundant, low-cost natural gas supplies have created a resurgence in U.S. manufacturing, with 264 new petrochemical projects worth more than \$160 billion in planning or under construction (American Chemistry Council, 2017).

2017 Policymakers Field Trip

On this field trip, you will visit EnerVest's operations in Texas. You will tour an active drilling rig, well pads, and a hydraulic fracturing job to gain first-hand knowledge of U.S. oil & natural gas operations. Come with your toughest questions, an open mind and the expectation that your preconceived notions will be challenged.

Agenda

Oct. 16 – travel to San Antonio, Texas

Oct. 17 – full day tour; dinner

Oct. 18 – depart San Antonio

What about expenses?

AXPC, in compliance with all regulations and reporting requirements, will cover all field trip travel and meal expenses. Or if you prefer, we will work with you on the documentation needed to self pay.

Who is AXPC?

The American Exploration & Production Council (AXPC) is a national trade organization representing 28 of the largest independent natural gas and oil exploration and production companies. For more than 16 years, AXPC has hosted an annual Policymakers Field Trip of exploration and production operations in various basins across the U.S.

This year, we will be touring operations in the Eagle Ford Shale in Texas. The field trip continues to be one of the finest ways for energy policy professionals to learn more about natural gas and oil development, and about how today's industry addresses economic and environmental challenges.

How do I sign up?

For details or to make travel arrangements, please contact:



Lindsey Threlkeld
EnerVest
lthrelkeld@enervest.net
713.495.6589

ENERVEST

**AXPC**

AMERICAN EXPLORATION & PRODUCTION COUNCIL

2017 Policymaker Field Trip to the Eagle Ford Shale

Tuesday, October 17, 2017

Bexar County and Karnes County, Texas

Date	Time	Details:
Monday Oct 16	12:35 PM	Depart Ronald Regan National Airport (DCA)
	4:35 PM	Arrive at San Antonio International Airport
		Transport guests to hotel (Hyatt Regency San Antonio Riverwalk) (approx. 18 miles; 20 min. travel time)
		<ul style="list-style-type: none"> Distribute PPE (Personal Protective Equipment) to guests
Tuesday Oct 17	7:00 AM	Board Charter Bus & Depart hotel for Karnes County, TX ; Breakfast Burritos provided on Bus
		<ul style="list-style-type: none"> Safety orientation (Safety briefing related to activities throughout the day, most particularly avoiding heat stress) Field Trip specifics - Overview agenda and discuss sites you will visit and areas of interest Historical Operations overview (Provide some historic context of area before/after development began in Eagleford Shale)
	8:30 AM	Arrive at New Build Location in Karnes County, TX (Moczygemba Unit)
		<ul style="list-style-type: none"> New Build Location Safety Overview: Briefing to be provided to address potential hazards on site. Tour New Build Location - Attendees will be organized into smaller groups, led by EV Staff, who will escort the groups around location and discuss what kind of equipment and material is used to construct pad sites.
	9:30 AM	Depart for Patterson 248 Rig in Karnes County, TX (Chevelle pad)
	9:45 AM	Arrive at Patterson 248 Rig in Karnes County, TX (Chevelle pad)
		<ul style="list-style-type: none"> Rig Safety Overview: Briefing to be provided to address potential hazards on site Explain general wellbore design and insurances taken to protect ground water sources in the drilling operation Tour of Rig - Attendees will be separated into smaller groups in order to gain first-hand access to state-of-the-art technology on the rig and the rig location (e.g. driller's cabin, rig floor and more.) EV Drilling staff will provide explanation and tour around rig
	11:15 AM	Depart for EOG Resources Facility (2227 County Road 293, Gillett, TX) for Lunch
	11:30 AM	Arrive at EOG Resources Facility for lunch.
	1:00 PM	Depart for Completion Operation in Karnes County, TX (Opiela pad)
	1:15 PM	Arrive at Completion Operation in Karnes County, TX (Opiela pad)
		<ul style="list-style-type: none"> Completion Operation Safety Overview: Briefing to be provided to address potential hazards on site Tour of Completion Operation - Attendees will be organized into smaller groups, led by EV Staff, who will provide explanations of the equipment used and answer any questions. All will have the opportunity to gather inside the Data Van to see how operators closely monitor the pressures and other activities going on as the well is hydraulically fractured.
	2:45 PM	Depart for Production Facility in Karnes County, TX (Foegelle Dugie Unit facility)
	3:00 PM	Arrive at Production Facility in Karnes County, TX (Foegelle Dugie Unit facility)
		<ul style="list-style-type: none"> Production Facility Safety Overview: Briefing to be provided to address potential hazards on site. Tour of the Production Facility -Attendees will be organized into smaller groups, led by EV Staff, who will provide explanations of the equipment functionality and water, gas, and oil flow paths throughout the facility. System automation will also be reviewed.
	3:45 PM	Depart Production Facility for Hotel in San Antonio, TX (Hyatt Regency San Antonio Riverwalk)
	5:15 PM	Arrive at Hotel in San Antonio, TX (Hyatt Regency San Antonio Riverwalk)
	7:00 PM	Working Dinner at Casa Rio
		Speaker Presentations:
		<ul style="list-style-type: none"> Bruce Thompson, AXPC Ken Mariani (EnerVest)
	9:30 PM	Tour Review and Discussion with Q&A; Conclude Working Dinner
Wednesday, October 18	7:00 AM	Depart hotel to San Antonio International Airport (SAT)